

MOHAMMED GHALEBI

Personal

-  **Address**
10 Bradshaw Ave
Birmingham B38 8YJ
-  **Phone number**
0612345678
-  **Email**
example@cvmaker.uk

Skills

- Customer skills** 
- Diagnostic skills** 
- Resourcefulness** 
- Finance management** 

Languages

- English** 
- Arabic** 
- Turkish** 

Interests

-  Cars
-  Engineering

I am young, skilled car mechanic with strong social skills. Currently, I work at Kwik Fit Plus as "Assistant Floor Manager Garage". I was promoted to this role after working as a mechanic for 3 years, thanks to my excellent skills in dealing with customers. Since last year, I'm a level 3 graduate and am now looking forward to a new opportunity where I can develop my professional skills. Preferably I would like to get a job at a car dealership, where I can utilise not only my technical skills, but also my social and commercial skills in customer care and sales.

Work experience

Assistant Floor Manager Garage Sep 2017 - Present
Kwik Fit Plus, Birmingham

- First contact for customers
- Training interns and new employees
- Monitoring safety regulations
- Stock keeping & spare parts management

All-Round Mechanical Engineer Jun 2014 - Sep 2017
Kwik Fit Plus, Birmingham

- Replacing tires, wheel adjustment and balancing
- Conducting MOT-checks
- Servicing of vehicles
- Brake system maintainance and repairs

Education and Qualifications

Light Vehicle Maintenance and Repair Diploma Level 3 Sep 2018 - Jul 2019
South & City College Birmingham, Birmingham

- Advanced chassis technology
- Advanced engine technology
- Advanced transmission technology
- Advanced electrical and electronic technology

Light Vehicle Maintenance Diploma Level 2 Sep 2012 - Jun 2014
South & City College Birmingham, Birmingham

- Tyres, brakes, steering and suspension systems fault diagnosis and routine maintenance
- Engine fault diagnosis and routine maintenance
- Transmission fault diagnosis and routine maintenance
- Electrical and electronic systems fault diagnosis and routine maintenance

Achievements

- *Highest overall customer satisfactory score of all Kwik Fit franchises in the United Kingdom with a 92% score in July 2020*
- *Decreased the average repair time by half a day, thanks to dynamic stock keeping*
- *Kwik Fit Mechanic of the month - March 2017*

References

References available on request.